## **ZOOM** @ York U The 8 Step Quick Start Guide!



## **Signing In for the First Time**

- 1. Go to yorku.zoom.us and click Sign In.
- Enter your Passport York credentials and click Login.



3. The Passport York site will redirect you to your Zoom profile. After filling out your Zoom profile, click **Download Zoom** and download the **Zoom Client for Meetings**. Click the downloaded file to install the app!

## Logging into the Desktop App - 🗆 × × Meetings 4. Click Sign In after opening the zoom n Zoom program. Sign In with SSO 5. Click Sign In with SSO Sign In with Google Sign In with Facebook ne signed in 6. Enter yorku and press continue Version: 4.6.7 (18176.0301) 7. Enter your Passport York YORK credentials and click Login. Allow Sign In with SSO the site to automatically load the Zoom client .zoom.us **Starting a Meeting** Zoom

Click **New Meeting** to start an ad hoc video meeting.

OR

Click **Schedule** to set up a future meeting.

OR

Click **Join** to join a meeting that has already started.

